



Michigan Chapter

Executive Council Virtual Meeting

Thursday, May 08, 2025

MINUTES

(“Action” Items are in red *italics*)

Call to Order: At 12:02 p.m. by Sarah Zeiler, President

Roll Call:

Officers Present:	Sarah Zeiler	President
	Steve Schaub	Past President
	Katie Droscha	Vice President
	Daniel Kesselring	Secretary
	Mila Resetar	Region 2 Director
	5 Officers present – quorum achieved according to Bylaws)	

Others Present: None

Officers Absent:	Zachary Curtis	President-elect
	Kelly Goward	Treasurer
	Dan Busby	Region 1 Director
	Gary Boersen	Region 3 Director
	Heather Varboncoeur	State-wide At Large Director

Agenda: President Zeiler asked to add questions concerning the SARE grant supporting the 2025 ANR Seminar to old business, and asked if there were any other additions or corrections to the agenda as presented. Moved by Katie Droscha, supported by Steve Schaub, to approve the agenda as amended. Motion passed by voice vote.

04/10/2025 Meeting Minutes: Minutes from the previous Executive Council meeting were appended to the agenda. Moved by Steve Schaub, supported by Mila Resetar, to approve the minutes as presented. Motion passed by voice vote.

Motions approved by email prior to this meeting: None

Treasurer's Report: Kelly Goward submitted the April Treasurer's Report by email. The reported balances as of 4/30/25 were: General Fund \$10,688.31; and Scholarship Fund \$17,559.57. Dan Kesselring explained that the dates in the header for the MCCU Scholarship Fund CD were incorrect. Moved by Steve Schaub, supported by Mila Resetar, to approve the Treasurer's Report as corrected. Motion passed by voice vote.

Disbursements Needing Approval: None

New Business:

SWCS International Conference Silent Auction contribution: Dan Kesselring explained that each year the SWCS International Conference includes a Silent Auction hosted by the conference host chapter. For the past few years the Michigan Chapter has not been physically able to offer auction items and instead has sent a \$100 check to the host chapter. The question is “what should the Michigan Chapter do this year since the Conference is in California and one Chapter member is attending. Steve Schaub suggested that since any Michigan Chapter member who might be attending would likely be flying, we should send \$100 again this year. Sarah Zeiler asked about the budget. Dan said there is \$100 budgeted. Moved by Katie Droscha,

supported by Steve Schaub, to send a check for \$100 to the host chapter. *Kelly Goward will determine where to send the check later.*

Old Business:

Question concerning travel reimbursement for Jane Elder, Seminar speaker: Sarah Zeiler explained that Jane's travel to Michigan included the ANR Seminar and another event at Michigan State University. The question is how the travel reimbursement is to be split between the Chapter and SARE. *Steve Schaub stated that he had been responsible for arranging Jane's attendance at the Seminar, so he would discuss this more with Sarah after this meeting.*

Chase Bank General Fund second CD: Kelly Goward had emailed that she had not yet been able to get an appointment at Chase Bank due to bank hours and work hours conflicts.

Chapter Member Annual Conference Grant Request update: President Sarah Zeiler explained that Chapter Member Zouheir Massri will be attending the SWCS International Conference, has been authorized to receive financial assistance from a SARA grant, and is offering to travel earlier to represent the Chapter as the Chapter Delegate at the House of Delegates session at 7:00 a.m. on August 3rd. Moved by Steve Schaub, supported by Katie Droscha, to offer Zouheir Massri a \$200 stipend to supplement travel and lodging costs, only if needed, if he attends the House of Delegates session as the Michigan Chapter Delegate. Zouheir would have to submit vouchers subsequent to attendance. Motion passed by voice vote. This also constitutes appointment of Zouheir as Chapter Delegate.

Work Plan Reminders: Work Plan items for May, and remaining items from prior months, were appended to the agenda.

Committee Reports:

Professional Development: Gerald Miller, Chair, was not able to attend, but had reported by email that he has tried contacting the Hoosier Chapter about the potential joint venture, but has not received a reply.

Summer Tour: Steve asked that a potential summer tour be on next months agenda.

Membership and Outreach:

Membership: Membership currently stands at 52.

Committee Assignments Review: The Committee listing was **updated 5/05/25** and is available on our Website at

<https://www.miglswcs.org/app/download/7124127463/2025+Executive+Council+and+Committees.pdf>

Open Discussion: Dan Kesselring asked if the Work Plan should contain a work session or instructional session for officer training (new officer training and current officer refreshing)? Consensus was that this should be added.

Next Executive Council Meeting: 12:00 p.m. Thursday, June 12, 2025.

Adjournment: Moved by Steve, supported by Katie, to adjourn the meeting. Meeting adjourned at 12:40 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary