



# Michigan Chapter

## Executive Council Virtual Meeting

Thursday, November 14, 2024

### MINUTES

(“Action” Items are in red *italics*)

**Call to Order:** At 12:03 p.m. by Steve Schaub, President

#### Roll Call:

<b>Officers Present:</b>	Steve Schaub	President
	Sarah Zeiler	President-elect
	Katie Droscha	Past President
	Heather Varboncoeur	Vice President
	Kelly Goward	Treasurer
	Daniel Kesselring	Secretary
	Zachary Curtis	Region 2 Director
	Tess Van Gorder	At Large Director
	<b>8 Officers present – quorum achieved)</b>	

<b>Others Present:</b>	Gerald Miller	Professional Development Chair
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<b>Officers Absent:</b>	Dan Busby	Region 1 Director
	Gary Boersen	Region 3 Director

**Agenda:** President Schaub asked if there were any additions or corrections to the agenda as presented. Moved by Katie Droscha, supported by Zachary Curtis, to approve the agenda as presented. Motion passed by voice vote.

**10/10/2024 Meeting Minutes:** Minutes from the previous Executive Council meeting were appended to the agenda. Moved by Katie Droscha, supported by Kelly Goward, to approve the minutes as presented. Motion passed by voice vote.

**Motions approved by email prior to this meeting:** None.

**Treasurer's Report:** Kelly Goward submitted the November Treasurer's Report by email. The reported balances as of 11/13/24 were: General Fund \$7,869.02; and Scholarship Fund \$17,119.88. Moved by Heather Varboncoeur, supported by Katie Droscha, to approve the Treasurer's Report as presented. Motion passed by voice vote.

**Disbursements Needing Approval:** None presented.

#### New Business:

**Chapter Election:** Dan Kesselring reported that the ballot had been sent out on November 14.

#### Old Business:

**Annual Meeting Agenda:** Dan K. reviewed the up dated agenda for comments. Following a few suggestions *Dan K. will revise the agenda and email it to officers for last minute edits, and then put the final edition on the website and start publicizing the Annual Meeting.*

**Finance Committee Membership:** Heather Varboncoeur volunteered to serve on the Finance Committee. That makes three members with Kelly Goward and Dan Kesselring. *President Schaub then asked for the committee to meet and have a proposed budget ready to present at the December Executive Council meeting.*

**Work Plan Reminders:** Work Plan Items for November and December, and remaining items from prior months, were appended to the agenda.

**Committee Reports:**

**Professional Development:** Gerald Miller, chair, emailed a summary of the last two committee meetings and the committee's progress. Their next meeting is scheduled for November 22.

**Legislative:**

**Federal Farm Bill.** No current activity to report.

**Membership and Outreach:**

**Membership:** Membership currently stands at 59.

**Policy:** Chair Katie Droscha reported that there had been no activity since last month.

**Scholarship:** Zachary Curtis reported that 17 applications for scholarship had been received, the most in any one year in memory. He said that the committee has the applications for review now, but that review may have to be completed during Thanksgiving break which would make the winning decision come later than originally planned.

In addition, the committee is recommending that an attempt to get donations on or before Giving Tuesday should be made. Hearing no objection, *President Schaub asked Zach to work with Dan K. on an appeal message and send it to the membership.*

**Committee Assignments Review:** The Committee listing was **updated 08/08/24** and is available on our Website at <https://www.migswcs.org/app/download/7124127463/2024+Executive+Council+and+Committees.pdf>

**Open Discussion:** None.

**Next Executive Council Meeting:** 11:20 a.m. Thursday, December 12, 2024, after the Annual Meeting.

**Adjournment:** Moved by Dan Kesselring, supported by Sarah Zeiler, to adjourn the meeting. President Schaub adjourned the meeting at 12:58 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary