



# Michigan Chapter

## Executive Council Virtual Meeting

Thursday, April 11, 2024

### MINUTES

(“Action” Items are in red *italics*)

**Call to Order:** At 12:00 p.m. by Steve Schaub, President.

#### Roll Call:

<b>Officers Present:</b>	Steve Schaub	President
	Daniel Kesselring	Secretary
	Kelly Goward	Treasurer
	Dan Busby	Region 1 Director
	Gary Boersen	Region 3 Director

#### (5 Officers present – quorum achieved, according to Bylaws)

<b>Others Present:</b>	Gerald Miller, Chair, Professional Development Committee
	Glenn O'Neil, Chair, Membership and Outreach, and Strategic Planning

<b>Officers Absent:</b>	Katie Droscha	Past President
	Sarah Fronczak	President-elect
	Heather Varboncoeur	Vice President
	Tess Van Gorder	At Large Director
	Zachary Curtis	Region 2 Director

**Agenda:** President Steve Schaub asked if there were any additions or corrections to the agenda as presented. Moved by Gary Boersen, supported by Kelly Goward, to approve the agenda. Motion passed by voice vote.

**03/14/2024 Meeting Minutes:** Minutes from the previous Executive Council meeting were appended to the agenda. Moved by Kelly Goward, supported by Dan Busby, to approve the minutes as presented. Motion passed by voice vote.

**Motions approved by email prior to this meeting:** None.

**Treasurer's Report:** Kelly Goward had submitted the 4/11/24 Treasurer's Report by email. The balances as of 4/11/24 were: General Fund \$8,159.18; and Scholarship Fund \$16,295.23 (corrected). Moved by Dan Busby, supported by Gary Boersen, to approve the Treasurer's Report as submitted and explained. Motion passed by voice vote.

**Disbursements Needing Approval:** None presented.

**MCCU Scholarship Fund CD May 22 Expiration:** Dan Kesselring advised that the Marshall Community Credit Union 10 month CD would expire in May and would automatically roll over into another CD, unless we decided to not have it do so. He said the reason for bringing this up now is that the Credit Union may require minutes authorizing any decision other than automatic rollover. Quoted March 26, 2024 CD specials rates are 4.5% APY for a 10 month CD, and 4.0% for a 25 month CD. A regular 12 month CD is only 1.3%. Moved by Daniel Kesselring to assure that this current 10 month CD does not roll over into a lower rate CD, and that it instead be placed in the highest earning short term CD available at that time. Motion supported by Gary Boersen. Motion passed by voice vote. *Dan K. will check on the options prior to 10 month term CD expiration date.*

**Audit Requirement Research Results:** Kelly reported that she had researched what the State of Michigan requires and learned that \$500,000+ assets was the guideline for requiring an independent audit by a certified professional. For assets exceeding \$250,000 the State requires a financial statement either reviewed or audited by a certified professional. IRS requires an official independent audit if the non-profit organization deals with more than \$750,000 in Federal funds. Based on this information, it appears that we would never require an official audit. *Kelly will check with SWCS Headquarters to see if they have any different guidance.*

#### **New Business:**

**Plan for June MACD Summer Conference SWCS sponsored event:** Gerald Miller reported that MACD has changed the structure of their agenda for this conference in a way that no longer leaves any room for a presentation such as ours.

**Potential Summer Event:** Sarah Fronczak was unable to attend this meeting, so *Steve Schaub and Dan Busby will communicate with her separately.*

#### **Priority from Work Plan:**

**Chapter Representation at SWCS Annual Conference July 21-24:** Dan Kesselring said that the Society has always held a session for Chapter Delegates during the Annual Conference, so he was inquiring if any officer was planning to attend the conference. None of the officers are currently planning to attend. Steve Schaub mentioned that one new member he knew of was planning to attend. Perhaps they could represent the Chapter. We will wait for more information from SWCS. *President Schaub requested that this be kept on future agendas.*

#### **Old Business:**

**State FFA Land Conservation Contest April 19:** Dan Kesselring reported that it appeared that there was adequate staffing available for this event.

**March and April Work Plan Reminders** – Other Work Plan Items for April and May, and remaining items from prior months, were appended to the agenda.

#### **Committee Reports:**

**Strategic Planning Committee:** Glenn O'Neil, Chair, reported that he had received no further comments or proposals for the Strategic Plan for the years 2023 through 2028. Moved by Dan Kesselring, supported by Kelly Goward, to approve the Strategic Plan as amended. Motion passed by voice vote. *Glenn will send a pdf copy to Dan Kesselring for posting on our website.*

#### **Professional Development: Gerald Miller, Chair**

**ANR Seminar:** Gerald stated that the final step of sending Thank-you letters to all presenters has been completed.

**Legislative:** Gerald Miller reported that on the Federal level the 2024 Farm Bill progress appears to be lagging due to infighting in Congress.

**Membership and Outreach:** Membership currently stands at 54. Glenn O'Neil stated that the next newsletter is planned for May.

**Policy:** Katie Droscha, chair, was unable to be present, so no report.

**Committee Assignments Review:** The Committee listing was updated 02/09/24 and is available on our Website at

<https://www.miglswcs.org/app/download/7124127463/2024+Executive+Council+and+Committees.pdf>

**Next Executive Council Meeting:** 12:00 to 1:00 p.m. Thursday, May 9, 2024.

**Adjournment:** Having covered all items on the agenda, President Schaub adjourned the meeting at 1:01 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary