



Michigan Chapter

Executive Council Virtual Meeting

Friday, January 12, 2024

MINUTES

(“Action” Items are in red *italics*)

Call to Order: At 10:01 a.m. by Steve Schaub, President.

Roll Call:

Officers Present:	Steve Schaub	President
	Sarah Fronczak	President-elect
	Katie Droscha	Past President
	Daniel Kesselring	Secretary
	Dan Busby	Region 1 Director
	Gary Boersen	Region 3 Director
	Tess Van Gorder	At Large Director
	(7 Officers present – quorum achieved)	

Others Present: None

Officers Absent:	Zachary Curtis	Region 2 Director
	Heather Varboncoeur	Vice President
	Kelly Goward	Treasurer

Agenda: Steve asked if there were any additions or corrections to the agenda as presented. Moved by Dan Busby, supported by Gary Boersen to approve the agenda as presented. Motion passed by voice vote.

12/08/2023 Meeting Minutes: Minutes from the previous Executive Council meeting were appended to the agenda. Moved by Dan Busby, supported by Tess Van Gorder, to approve the minutes as presented. Motion passed by voice vote.

Motions approved by email prior to this meeting: None.

Treasurer's Report: Kelly Goward had submitted the December Treasurer's Report by email. The December balances were: General Fund \$5,001.08; and Scholarship Fund \$16,365.18. Moved by Dan Busby, supported by Katie Droscha, to approve the December Treasurer's Report as submitted and explained. Motion passed by voice vote.

Disbursements Needing Approval: None presented.

New Business:

(Tabled 12/8/23 – motion to lift required) Grand Valley State University Student Chapter funding: No motion to remove from table, but item was discussed. No action taken, so item will be removed from agenda and reintroduced at a later date.

Draft 2024 General Fund Budget for review: Kelly had emailed a preliminary draft of the 2024 Budget, but explained that the Finance Committee had not yet met to review it for recommendation. Dan K. recommended that the Miscellaneous Income amount be increased to account for efforts to increase interest income. No action taken.

Appointment of Treasurer and Secretary: Steve announced that, pursuant to Bylaws direction, he had reappointed Kelly Goward, Treasurer, and Daniel Kesselring, Secretary, with their concurrence.

2024 Executive Council Meeting Schedule: Katie pointed out that an agreeable meeting date and time had been elusive in 2023. *Tess volunteered to send out a Google form to attempt to find the best meeting time for most potential attendees.*

Strategic Plan Draft Review: Glenn O'Neil stated by email that he had received final edit suggestions for the Strategic Plan, but could not be available for today's meeting.

Old Business: None presented.

Work Plan Reminders – Priority Work Plan Items for January were highlighted and appended to the agenda. Dan K. explained that the highest priority items for January were 1) transferring \$2.00 per Chapter member to the Vanguard Scholarship Fund (based on the January membership count and as defined in the Scholarship Program Bylaws) 2) submitting the IRS 990 Report to IRS and SWCS HQ, and 3) publicizing the March ANR Seminar.

Committee Reports:

Professional Development:

ANR Seminar: Jerry had emailed that the next committee meeting will be held on February 2.

Membership and Outreach: Membership currently stands at 55. Glenn O'Neil had reported by email that he hopes to publish the next newsletter in February and would appreciate submission of articles, pictures, etc. by mid February.

Committee Assignments Review: The Committee listing was updated 01/01/24 and is available on our Website at

<https://www.miglswcs.org/app/download/7124127463/2024+Executive+Council+and+Committees.pdf>

Next Executive Council Meeting: Tentatively scheduled for 10:00 to 11:00 a.m. Friday, February 9, 2024.

Moved by Katie Droscha to adjourn this meeting. Supported by Tess Van Gorder. Motion passed by voice vote. Meeting adjourned at 11:11 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary