



# Michigan Chapter

## Executive Council Zoom Conference

Friday, August 11, 2023

### MINUTES

(“Action” Items are in red *italics*)

**Call to Order:** At 3:00 p.m. by Katie Droscha, President.

#### Roll Call:

<b>Officers Present:</b>	Katie Droscha	President
	Steve Schaub	President-elect
	Gerald Miller	Vice President
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Dan Busby	Region 1 Director
	<b>(6 Officers present – quorum achieved)</b>	

**Others Present:** None

<b>Officers Absent:</b>	Zachary Curtis	Region 2 Director
	Gary Boersen	Region 3 Director
	Tess Van Gorder	At Large Director
	Shelby Burlew	Past President

**Agenda:** Katie asked if there were any additions or corrections to the agenda as presented. Katie asked to have an item about MAEAP for Dan Busby to discuss with the Council. Moved by Steve Schaub, supported by Kelly Goward, to approve the agenda as amended. Motion passed by voice vote.

**07/14/2023 Minutes:** The minutes of the previous conference were appended to the agenda. These minutes were previously approved by email vote as shown below.

**Motions approved by email prior to this teleconference:** 7/18/23 Moved by Steve Schaub “To approve the 7/14/23 minutes with a spelling correction under the Treasurer’s report paragraph to correct 'pooinded' to 'pointed'.” Supported by Tess Van Gorder. Votes: Gary Boersen – aye; Zachary Curtis – aye; Daniel Kesselring – aye; Steve Schaub – aye; Tess Van Gorder – aye. 7/20/23 – Motion declared passed by President Droscha.

**Treasurer's Report:** Kelly Goward had submitted the July Treasurer's Report by email. The balances were: General Fund \$6,476.58; and Scholarship Fund \$16,092.61. Kelly pointed out that the annual Zoom contract had been renewed, and that the report showed that \$8000 of the Scholarship Funds at the Marshall Community Credit Union (MCCU) has been transferred to a 10 Month Certificate of Deposit as approved at the June Executive Council conference. President Droscha asked if there were any questions. Dan Kesselring asked to comment after the Treasurer's Report is approved. Moved by Steve Schaub, supported by Tess Van Gorder, to approve the July Treasurer's Report as submitted. Motion passed by voice vote.

Dan Kesselring stated that he thinks there should be a place for showing activity in the Chapter's PayPal account since any funds there are Chapter funds and that the funds that Kelly can show in her Account Statement do not include PayPal fees because her report has to match Chase Bank and MCCU records. In addition, if an audit had

to occur, the audit would have to show that the receipts for the Seminar do not equal that shown in the Treasurer's Report and that PayPal fees are not shown. Kelly pointed out that she does not currently have access to the PayPal account. *Dan K said he would work with Kelly to find a way to show this information in her report.*

**Disbursements Needing Approval:** None presented.

**New Business:**

**Meeting Time for Our Monthly Conferences:** Katie expressed concern that our current meeting time and date is creating problems with attendance, and is seeking opinions as to a more agreeable and convenient time. To avoid taking up time in this conference, *Katie will email a Google questionnaire to all, and is asking for a prompt reply.*

**Annual Meeting:** Dan Kesselring asked for discussion concerning when and how the Chapter Annual Meeting will be held. Discussion concluded that virtual Annual Meetings had been successful the past couple of years, and that it had gotten difficult to get attendance at in-person meetings before that. Consensus was to plan on a virtual Annual Meeting again this year. Date yet to be determined.

**From Work Plan:**

**Start Program Planning for the 2024 ANR Seminar:** Gerald Miller, as Chair of the Professional Development Committee, volunteered to start the planning process for the Seminar. He said that Tim Harrigan, who had led the Seminar planning effort for several years, is now retiring from his Michigan State University position and may not be available to lead this effort. *Gerald will contact Tim.*

**Old Business: .**

**Nominations Committee appointments:** Katie reported that three Chapter members had volunteered to serve on the Committee, one an MSU employee, one an NRCS employee and one an employee of Michigan Farm Bureau. Dan K. commented that one concern he has is that all three volunteers live and work in and close to the Lansing/East Lansing metro area. He's concerned that Region 1 is not represented, but realizes that it may be hard to get a representative from that Region since Region 1 has very limited membership in the Chapter.

**Determine the amount of funds available:** Kelly reported that there should be sufficient funds available in the Vanguard Account for the Fall 2023-Spring 2024 Academic Year Scholarship, but that the question of how much to offer should be discussed with the Scholarship Committee. *Kelly will contact the chair of the Scholarship Committee.*

**SWCS Emerging Leaders Program Update:** Steve reported that he has been encouraging MAEAP Technicians he is familiar with to consider applying. Dan K reported that he has posted the offering on the Chapter website and Facebook page, and that Kelly had also placed a video on Facebook of Clare Lindahl, CEO, SWCS, announcing the program.

**Annual Conference Silent Auction Donation update:** Kelly reported that the Silent Auction support check has been sent to the Iowa Chapter.

**Committee Reports:**

**Professional Development:**

**Summer Workshop/Tour:** Gerald Miller had emailed a separate report to the Executive Council. *He asked Katie or Kelly to follow up with the Township Supervisor to assure that the Township Hall was reserved. He said once that is confirmed Dan K can start publicizing.*

**Membership and Outreach:** The deadline for submission for the Summer newsletter was July 30. Membership Status is currently 47 members.

**Legislative:** Dan Busby reported on some State funding issues that could impact the success of the MAEAP program.

**Policy Committee:** Shelby Burlew, Chair, was unable to be present, so no report.

**Committee Assignments Review:** The Committee listing was updated 07/19/23 and is available on our Michigan Chapter SWCS Google Drive at <https://drive.google.com/drive/folders/1KpAGoFKZe8trhgzy8k4tmdJFOPaiCeaf> and on our Website at <https://www.miglswcs.org/app/download/7124127463/2022+Executive+Council+and+Committees.pdf>

**Next Executive Council Conference:** 3:00 to 4:00 p.m. Friday, September 8, 2023.

Moved by Steve Schaub to adjourn this Conference. Supported by Gerald Miller. Motion passed by voice vote. Meeting adjourned at 4:12 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary