



# Michigan Chapter

## Executive Council Zoom Conference

Friday, July 14, 2023

### MINUTES

(“Action” Items are in red *italics*)

**Call to Order:** At 3:01 p.m. by Katie Droscha, President.

#### Roll Call:

<b>Officers Present:</b>	Katie Droscha	President
	Steve Schaub	President-elect
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Zachary Curtis	Region 2 Director
	Gary Boersen	Region 3 Director
	Tess Van Gorder	At Large Director
	<b>(7 Officers present – quorum achieved)</b>	

**Others Present:** None

<b>Officers Absent:</b>	Gerald Miller	Vice President
	Shelby Burlew	Past President
	Dan Busby	Region 1 Director

**Agenda:** Katie asked if there were any additions or corrections to the agenda as presented. Katie asked to add a discussion about the timing of these Zoom Conferences since we've recently had some difficulties in assuring a quorum. Also, Dan K. had suggested that the Old Business item concerning the management of Scholarship Funds at the Marshall Community Credit Union be discussed before the New Business item concerning the funds available for a Scholarship this year. Moved by Zachary Curtis, supported by Dan Kesselring, to approve the agenda as amended. Motion passed by voice vote.

**06/09/2023 Minutes:** The minutes of the previous conference were appended to the agenda. Moved by Gary Boersen, supported by Zachary Curtis, to approve the minutes as presented. Motion passed by voice vote.

**Motions approved by email prior to this teleconference:** None.

**Treasurer's Report:** Kelly Goward had submitted the June Treasurer's Report by email. Kelly noted that the budgeted items for donation to the General Fund and support for a Chapter representative attending the International Conference were increased by \$100 by the Executive Council during the June conference. Kelly also pointed out that the check for the Seminar catering service had finally been cashed, and that the Chapter annual membership fee share had been deposited. The balances were: General Fund \$6,644.47; and Scholarship Fund \$15,937.44. Moved by Steve Schaub, supported by Tess Van Gorder, to approve the June Treasurer's Report as submitted. Motion passed by voice vote.

**Disbursements Needing Approval:** None presented.

## New Business:

### From Work Plan:

**Review and update Budget:** Kelly reported that two items of the Budget had been updated by the action of the Executive Council, but otherwise all lines in the budget appear to be in reasonable agreement with actual expenses and receipts. No further action is needed at this time.

**SWCS Emerging Leaders Program:** Steve reported on learning about this program, and is recommending that the Chapter support and promote the program in Michigan. He said that he is currently promoting it to Conservation District MAEAP Technicians. Dan K. suggested that he could add an item with a link to the Chapter's web page. Kelly suggested that it could also be posted in our Facebook page. *Dan K. will contact Society HQ to assure that these support activities are agreeable with HQ. If supported, Dan K and Kelly will get these posted.*

## Old Business: .

**Scholarship Fund Management Report:** At the last Executive Council conference, Kelly and Dan K. had been asked to research placing Marshall Community Credit Union Savings Account Scholarship Funds in a Certificate of Deposit to earn better interest. Dan K had done this and supplied information by email. He recommended putting \$8000 in the MCCU's publicized 10 month CD special. Steve Schaub noted that the MCCU information mentioned that the 10 month CD would automatically renew as a 12 month CD at termination. He wondered if that was a required part of the CD, or if the CD could terminate at 10 months. Dan K. will check with MCCU.

Moved by Steve Schaub, supported by Gary Boersen, to put \$8000 into the 10 month Certificate of Deposit, provided that the 12 month extension is not required. Motion passed by voice vote.

## New Business (as amended in the Agenda):

### From Work Plan:

**Determine the amount of funds available for the Fall 2023-Spring 2024 Academic Year**

**Scholarship:** Kelly reported that since putting \$8000 in an MCCU Certificate of Deposit would not leave enough in the MCCU Savings Account to do a \$500 or \$750 Scholarship, we would have to draw funds from the Vanguard Account. Dan K. explained that the Vanguard account has three funds, two investment funds and one Money Market fund. The Money Market fund receives deposits of interest and dividends from the investment funds. Change in investment fund values is entirely from increase or decrease in market value of the stocks held by the investment funds.

*Consensus was for Kelly and Dan K. to do a little more research on the Vanguard funds and report back at the August conference.*

**Determine kind and amount of Annual Conference Silent Auction donation, if any:** Dan K. explained that Dan Busby had offered to solicit a donation of gift items for the Silent Auction, but that time was getting short. Dan K. also mentioned that we have made cash donations of \$100 to Silent Auction host Chapters in the past, in lieu of product donations, and that his observation has been that \$100 worth of salable products often did not generate \$100 worth of sales. Moved by Tess Van Gorder, supported by Steve Schaub, to make a \$100 donation to this year's host chapter, provided that this would be acceptable to SWCS HQ and the host Chapter. Motion passed by voice vote. *Dan K. will contact SWCS HQ to see if this can be done.*

## Committee Reports:

### Professional Development:

**Summer Workshop/Tour:** Gerald Miller emailed a separate report to the Executive Council. Kelly and Tess added some comments. A fee will not be assessed to attend this event, but

registration will be required. *Kelly will prepare and send a Google registration form for posting on the Chapter website to Dan K.*

**Membership and Outreach:** The deadline for submission for the Summer newsletter is July 30. Membership Status is currently 44 members.

**Legislative:** Gerald Miller had emailed a report to the Executive Council. Tess added comments.

**Policy Committee:** Shelby Burlew, Chair, was unable to be present, so no report.

**Strategic Planning Ad Hoc Committee:** Glenn O'Neil, Chair, reported briefly by email. Concensus was to remove this from future agendas until a final report is available.

**Systems-Based Planning Update:** Zachary Curtis reported by earlier email that this group has not met for a couple months, so this item should be removed from the agenda until further notice. Also, this group is not an actual committee of the Michigan Chapter SWCS, but is more of a cooperating partner.

**Committee Assignments Review:** The Committee listing was updated 07/19/23 and is available on our Michigan Chapter SWCS Google Drive at

<https://drive.google.com/drive/folders/1KpAGoFKZe8trhgzy8k4tmdJFOPaiCeaf> and on our Website at <https://www.miglswcs.org/app/download/7124127463/2022+Executive+Council+and+Committees.pdf>

**Next Executive Council Conference:** 3:00 to 4:00 p.m. Friday, August 11 , 2023.

Moved by Tess Van Gorder to adjourn this Conference. Supported by Steve Schaub. Motion passed by voice vote. Meeting adjourned at 4:09 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary