



# Michigan Chapter

## Executive Council Zoom Conference

Friday, October 14, 2022

### MINUTES

(“Action” Items are in red *italics*)

**Call to Order:** 10:01 a.m. by Shelby Burlew, President

#### Roll Call:

<b>Officers Present:</b>	Shelby Burlew	President
	Katie Droscha	President-elect
	Gerald Miller	Vice President
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Zachary Curtis	Region 2 Director
	Gary Boersen	Region 3 Director
	<b>(6 Officers present – quorum achieved)</b>	

**Others Present:** None

<b>Officers Absent:</b>	Glenn O'Neil	Past President
	Steve Schaub	At Large Director
	Dan Busby	Region 1 Director

**Agenda:** Shelby asked if there were any additions or corrections to the agenda as presented. Hearing none, Shelby declared the agenda approved.

**09/09/2022 Minutes:** The minutes of the previous conference were appended to the agenda. Katie Droscha moved to approve the minutes as presented. Gerald Miller supported the motion. Motion passed by voice vote.

**Treasurer's Report:** Kelly Goward had submitted the Treasurer's Report by email. The balances were: General Fund \$5717.07; and Scholarship Fund \$15,852.07. Moved by Gerald Miller, supported by Katie Droscha, to approve the Treasurer's Report as submitted. Motion passed by voice vote.

**Disbursements Needing Approval:** None presented.

**Motions approved by email prior to this teleconference:** None.

#### New Business:

**Scholarship Fund Bylaws Revision Proposal:** Zachary Curtis reviewed the reasons for the proposed revision, and then Dan Kesselring went through the specific details of the revision. Dan pointed out that since this involves the “bylaws” document, the revisions need to be approved by Chapter membership. Katie Droscha moved that the proposed bylaws revision be put on the upcoming elections ballot for vote by the membership. Kelly Goward supported the motion. Motion passed by voice vote.

**MACD Annual Convention Sponsorship:** Dan Kesselring had raised the question concerning whether the Chapter should be a sponsor for the Michigan Association of Conservation Districts Annual Convention. He had suggested options of \$300 for a Supporting Sponsorship, or \$70 for a Grass Roots Supporting Sponsorship. He stated that the Chapter had done the Supporter Sponsorship in the past. Kelly stated that the \$300 sponsorship had not been in the 2022 Budget, so it would result in a deficit in the end of year budget report, but that the Chapter did have sufficient funds to cover it. Jerry pointed out that the supporter sponsorship did provide considerably more publicity than the Grass Roots Sponsorship. Moved by Kelly Goward to approve the \$300 Supporter Sponsorship. Supported by Zachary Curtis. Motion passed by voice vote. *Kelly will contact MACD to arrange the details.*

**Annual Meeting Date and Format:** Katie reported back on discussions with MACD about the timing and place for the Annual Meeting. Due to possible overlaps with another important conference going on at the same time, and consequent MACD scheduling compression, it was decided that the Michigan Chapter SWCS Annual Meeting should be held in virtual format again this year. In addition, the Annual Meeting will be held in conjunction with the proposed Webinar. The date of the Webinar depends on the availability of the proposed Webinar presenter. After discussion, Dan Kesselring moved that Katie contact the presenter with the following date options: #1 December 16; #2 December 2, and #3 December 9, all Fridays. Supported by Gerald Miller. Motion passed by voice vote. *Katie will contact the proposed speaker with these options and get back to us by email on the selected date, time and topic.*

#### **Old Business:**

**Chapter Nominations Committee appointments:** Kelly Goward has recruited Heather Bartholomew Varboncoeur to serve on the Nominations Committee. We need 2 to 3 more members to serve. *Shelby will email all members appealing for volunteers, and will follow up with cold calls if not enough volunteers.*

#### **Committee Reports:**

**Strategic Planning Ad Hoc:** Glenn O'Neil reported by email that "I believe all of the edits/updates to the goals and objectives have been made by the subcommittee. I've shared an initial draft of the implementation plan, and hope to share a more refined draft with the EC before our November call. *The main goal will be to share and review the final version with membership at our annual meeting in December.*"

#### **Professional Development:**

**MACD Annual Convention:** Katie reported that we will not be presenting a concurrent technical session this winter because of the above mentioned timing conflicts.

**Spring ANR Seminar:** Jerry reported that Tim Harrigan had called two committee meetings since the last EC Conference, and that 3 speakers had been lined up so far. Kelly reported that the facility in St. Johns that we have reserved has now requested documentation of liability coverage. Kelly has contacted Ankeny and received some advice on liability insurance. *This Chapter has not had liability insurance in the past, so this needs to be researched.*

**Systems Based Planning:** Zachary Curtis reported on the recent activities of this group, including work on a Michigan Water Use Survey targetting large quantity water withdrawal users, and a possible presentation.

**Membership and Outreach:** Glenn O'Neil, Chair

**Newsletter:** Glenn also reported by email that “The feedback to my proposed outline was helpful, thank you. I understand now, less is more. Similar timeline to the strategic plan. *Shooting to have it out to membership in November, or just before the annual meeting (at the latest).*”

**Membership Status:** Currently 50 members.

**Legislative:** Jerry reported that the NACD had received a \$90 million grant for climate solutions projects.

**Committee Assignments Review:** The Committee listing was updated 9/5/22 and is available on our Michigan Chapter SWCS website at <https://www.miglswcs.org/about-us/> and on our Google drive at

<https://drive.google.com/drive/folders/1KpAGoFKZe8trhgzy8k4tmdJFOPaiCeaf>.

**Work Plan Update:** Items for October were appended to the agenda.

**Next EC Conference:** Next EC conference is 10:00 a.m. Friday, November 4, 2022.

With no further items on the agenda, President Burlew adjourned the meeting at 11:03 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary