



# Michigan Chapter

Executive Council Zoom Conference

Friday, November 5, 2021

## MINUTES

("Action" Items are in red *italics*)

**Call to Order:** 10:05 a.m. by Glenn O'Neil, President

### Roll Call:

<b>Officers Present:</b>	Glenn O'Neil	President
	Shelby Burlew	President-elect
	Tim Harrigan	Past President
	Katie Droscha	Vice President
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Rebecca Bender	Region 1 Director
	Zachary Curtis	Region 2 Director
	Gerald Miller	Region 3 Director
	Dan Busby	At Large Director
	<b>(10 Officers present – quorum achieved)</b>	

**Others Present:** Jon Bartholic

**Officers Absent:** None

**Agenda:** Glenn asked if there were any additions or corrections to the agenda as presented. Hearing none, Glenn declared the agenda approved.

**10/01/2021 Minutes:** The minutes of the previous conference were appended to the agenda. Katie Droscha moved to approve the minutes as presented. Zachary Curtis supported the motion. Motion passed by voice vote.

**Treasurer's Report:** Kelly Goward had submitted the Treasurer's Report by email. The balances are: General Fund \$5404.01; and Scholarship Fund \$17,518.89. Moved by Katie Droscha, supported by Rebecca Bender, to approve the monthly Treasurer's Report as submitted. Motion passed by voice vote.

**Disbursements:** None presented.

**Motions approved by email prior to this teleconference:** None.

### New Business:

**Webinar Recordings Access Policy addendum:** Dan Kesselring raised a question concerning the availability of the ANR Webinar recordings. The Council had previously limited recordings access to registrants for 6 months, and then opened access to the recordings to all, by placing a link on our website, but not publishing the access availability. Dan K. asked if we should let the chapter membership know about the access since they pay dues. Dan suggested letting the membership know about the recordings, but do it so that the members would have to go to our website to find the links rather than provide the links by email. Tim Harrigan expressed his opinion that the wait should be 3 months rather than 6 months. The consensus was to stay with the 6 months wait for now, and send a message to the membership concerning access to the recordings. *Dan K. will coordinate with Glenn to on the wording for an email.*

**Grand Valley State University (GVSU) Student Chapter status:** Dan K. brought up a question about the status of the Grand Valley State University Student Chapter. Gerald Miller said that this question came up

because he had talked to a GVSU student who said they were a Chapter member, but Dan K. found that the student was not actually a student member of SWCS. Dan K. said the Student Chapter does not, in fact, have any SWCS members in it. Dan K. said that the SWCS parent Bylaws state that 10 university or college students with SWCS membership can petition for a Student Chapter, or any 4 student members can petition to become an affiliate of a State Chapter. Dan K. said he had emailed SWCS HQ inquiring about the status of the GVSU Chapter, but had not heard back.

Dan K. said that the Michigan Chapter has been sending \$100 to the GVSU Chapter for several years, and that the original purpose of that \$100 was to support a share of the cost of four student memberships which would cover the officers of the GVSU Student Chapter.

*Kelly Goward said she would discuss this with the GVSU Chapter advisor. Dan K. said he would follow up with SWCS HQ.*

#### **Old Business:**

**MiSWCS Annual Meeting:** Katie asked if there was to be a technical session associated with the Annual Meeting this year. Dan K. said that it had been decided not to have a technical session with the Annual Meeting since there will be an SWCS technical session at the MACD virtual conference this year. Katie asked about Annual Meeting publicity. Dan K. said that he had posted an announcement on our website, and it had been listed in the most recent Chapter newsletter. *Dan K. will email a followup notice to the membership.*

#### **Committee Reports:**

**Scholarship:** Zachary Curtis reported that the Scholarship Committee had chosen, and is recommending, Emma Fitzpatrick, Grand Valley State University student, for the Scholarship for this Academic year. Moved by Dan Kesselring, supported by Gerald Miller, to approve the \$750 Scholarship award to Emma Fitzpatrick. Motion passed by voice vote. *Dan K. and Kelly will coordinate to get a check for the award to the appropriate GVSU department. Zach will notify Emma.*

**Strategic Planning Ad Hoc:** Glenn reported that the Committee is working on proposed updates to the Strategic Plan and hopes to have the draft done by the end of the year.

**Professional Development:** Gerald Miller, Chair

**Systems Based Planning:** Katie and Jon Bartholic reported briefly. Jon complimented Katie on all her work on the Committee. Her work includes developing a program on Systems Based Planning for the SWCS virtual workshop at the upcoming MACD Winter Convention.

**MACD Fall Convention and MiSWCS participation:** Katie reported that the MiSWCS 90 minute virtual workshop will be held at 2:00 p.m. Monday, November 8, with several speakers.

**2022 ANR Seminar:** Tim Harrigan reported that the committee is now contacting potential speakers and has received commitments from several.

**Future Webinar Sessions:** Due to the time, Miller suggested postponing this discussion.

#### **Membership and Outreach:**

**Newsletter:** Deadline for items for the next newsletter has not been determined yet.

**Membership Status:** Currently 56 members.

**Legislative:** No report.

**Work Plan Update:** Items for November were appended to the agenda.

**Next EC Conference:** Next EC conference is 9:00 a.m. Friday, December 3, 2021, prior to the Chapter Annual Meeting at 10:00 a.m.

Meeting Adjourned at 11:06 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary