



Michigan Chapter

Executive Council Virtual Meeting

Thursday, July 10, 2025

MINUTES

("Action" Items are in red *italics*)

Call to Order: At 12:03 p.m. by Sarah Zeiler, President

Roll Call:

Officers Present:	Sarah Zeiler	President
	Zachary Curtis	President-elect
	Katie Droscha	Vice President
	Steve Schaub	Past President
	Daniel Kesselring	Secretary
	Kelly Goward	Treasurer
	Gary Boersen	Region 3 Director
	7 Officers present – quorum achieved)	

Others Present:	Gerald Miller	Chair, Professional Development Committee
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Officers Absent:	Dan Busby	Region 1 Director
	Mila Resetar	Region 2 Director
	Heather Varboncoeur	State-wide At Large Director

Agenda: President Zeiler asked if there were any additions or corrections to the agenda as presented. Moved by Gary Boersen, supported by Kelly Goward, to approve the agenda as presented. Motion passed by voice vote.

05/08/2025 Meeting Minutes: Minutes from the previous Executive Council meeting were appended to the agenda. Moved by Katie Droscha, supported by Gary Boersen, to approve the minutes as presented. Motion passed by voice vote.

Motions approved by email prior to this meeting: None

Treasurer's Report: Kelly Goward submitted the May/June Treasurer's Report by email. The reported balances as of 6/30/25 were: General Fund \$9771.36; and Scholarship Fund \$18084.92. Dan Kesselring pointed out that the ending date in the Chase checking table should be 6/30/25 instead of 5/31/25. Moved by Katie Droscha, supported by Gary Boersen, to approve the Treasurer's Report as corrected. Motion passed by voice vote.

Disbursements Needing Approval: None

New Business:

Nominations Committee Appointments: Sarah Zeiler explained that the Chapter Work Plan and the Chapter Bylaws call for the Nominations Committee to be appointed 6 months before the Annual Meeting. Since the Annual Meeting is in December, we are within the 6 month time frame right now. *Sarah stated she will be making contacts to get volunteers for the committee.* Dan Kesselring mentioned that there had been times in the past where Regional Directors would help with suggestions. Steve Schaub suggested that Patti McNinch served on the committee last year and might be willing again.

Should a Fall Workshop/Tour be planned?: Katie Droscha explained that Fall events have been planned in the past and that this should be considered by the Professional Development Committee. *Katie will take this to the committee.*

Old Business:

SWCS International Conference Silent Auction contribution: *Kelly Goward will follow up on this.*

Chase Bank General Fund second CD: Kelly reported that \$2000 was invested in a 4 month CD on June 2.

Chapter Member Annual Conference Grant Request update: Chapter Member Zouheir Massri will be representing the Chapter at the SWCS International Conference as the Chapter Delegate for the House of Delegates meeting, and also at the Awards Ceremony.

Work Plan Reminders: Work Plan items for May, and remaining items from prior months, were appended to the agenda.

Committee Reports:

Professional Development: Gerald Miller, Chair, reported that the committee needs to start planning for the 2026 ANR Seminar. The first step is to poll the previous committee members to determine the current membership or needs for new members. Katie Droscha will be researching the potential for a Fall Seminar.

Scholarship: Zach Curtis, Chair, asked that this be put on the August agenda for discussion of amount and timing.

Membership and Outreach:

Membership: Membership currently stands at 52.

Legislative: Gerald Miller gave brief comments on State and Federal legislative activities.

Committee Assignments Review: The Committee listing was **updated 7/10/25** and is available on our Website at

<https://www.miglswcs.org/app/download/7124127463/2025+Executive+Council+and+Committees.pdf>

Open Discussion: None

Next Executive Council Meeting: 12:00 p.m. Thursday, August 14, 2025.

Adjournment: Moved by Zach Curtis, supported by Kelly Goward, to adjourn the meeting. Meeting adjourned at 12:27 p.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary