



Michigan Chapter

Executive Council Teleconference

Friday, December 6, 2019

MINUTES

(“Action Required” Items are in red *italics*)

Call to Order: 10:02 a.m. by President Tim Harrigan

Roll Call:

Present:	Tim Harrigan	President
	Glenn O'Neil	President-elect
	Katie Droscha	Vice President
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Rebecca Bender	Region 1 Director
	Zachary Curtis	Region 2 Director
	Gerald Miller	Region 3 Director
	Dan Busby	At Large Director
	(9 present – quorum achieved)	

Excused: John Freeland Past President

Absent: None

Others: Jon Bartholic

Agenda: Tim asked if there were any additions or corrections to the agenda as presented. Hearing none, Tim declared the agenda approved.

11/8/19 Minutes: The minutes of the previous teleconference were appended to the agenda. Jerry moved to approve the minutes as presented. Glenn supported the motion. Motion passed by voice vote.

Treasurer's Report: Kelly had submitted the Treasurer's Report by email. The balances are: General Fund \$3803.82 and Scholarship Fund \$16,347.52. Moved by Dan K., supported by Dan B. to approve the Treasurer's Report as submitted. Motion passed by voice vote.

Disbursements: None presented.

Motions approved by email prior to this teleconference: None.

New Business:

Mentorship Survey Update: A current edition of the mentorship survey results were emailed with the Agenda. Question: should the survey be closed now, and what to do with the results? After discussion it was decided to establish an Ad Hoc Mentorship Committee to discuss the results and develop suggestions. Volunteers to serve on the Committee are: Rebecca Bender, Jon Bartholic, Kelly Goward, Katie Droscha, Dan Busby and Zach Curtis.

2020 Teleconference Schedule: Consensus was to continue with the first Friday of each month at 10:00 a.m. except for January and any other month where potential conflicts with Holidays exist. *Dan K. will prepare a 2020 schedule and email it for review.*

Old Business:

Google Drive for Chapter update: Kelly explained that she had set up a Google Drive for the Chapter. She said it was a free version so had limited capacity, but should be useful for reviewing and commenting on documents. *Kelly will resend the link to the drive to all officers.*

Committee Reports:

Professional Development:

Maple River Watershed: Katie and Glenn reported that revisions had been made in the eligibility requirements, and that those revisions may encourage sign-ups.

ANR Seminar Committee: Tim reported that Dr. Schetzel had been confirmed as a speaker, and that Glenn O'Neil could present but would have to do it remotely. Glenn's presentation will be held as an option. Other speakers are still pending. The goal is to get all speakers confirmed before the end of the year.

Membership and Outreach: Rebecca reported.

Newsletter: December 15 deadline for article submissions.

Membership Status: Currently 58 members.

Communications Intern: The Service Term for our Intern ends December 31. At this point there is no funding committed to supporting an Intern beyond the end of the year. The question is, what now? Dan K. said he would be interested in what the Intern has to say about the experience, and if she has any suggestions for future possible internship efforts. *Kelly will send us an example Intern questionnaire she has used in the past.*

Scholarship: Zach reported briefly on the status of the Scholarship Program.

Committee Assignments Review: After discussion of the purpose of this agenda item, *Dan K. was asked to put the current committee list on the Google Drive for officers to review and comment on.*

Awards: Dan K. said he had received two nominations for Awards and was working on getting the Awards Review Committee organized. Glenn volunteered to assist on the Committee.

Work Plan Update: The Work Plan Items for December and the remainders from previous months were appended to the agenda.

Member Comments:

Next Teleconference: Moved by Dan K., supported by Dan B., to hold the next teleconference at 10:00 a.m., on Friday, January 10, 2020.

Jerry moved to adjourn and Katie supported. Meeting Adjourned at 11:01 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary