



# Michigan Chapter

## Executive Council Teleconference

Friday, October 4, 2019

### MINUTES

**(“Action Required” Items are in red *italics*)**

**Call to Order:** 10:02 a.m. by President John Freeland

#### Roll Call:

<b>Present:</b>	John Freeland	President
	Tim Harrigan	President-elect
	Katie Droscha	Vice President
	Hugh Brown	Past President
	Dan Kesselring	Secretary
	Rebecca Bender	Region 1 Director
	Zachary Curtis	Region 2 Director
	Gerald Miller	Region 3 Director
	Dan Busby	At Large Director
	<b>(9 present – quorum achieved)</b>	

**Excused:** Kelly Goward                      Treasurer

**Absent:** None

**Others:** None

**Agenda:** John asked if there were any additions or corrections to the agenda as presented. Hearing none, John declared the agenda approved.

**9/6/19 Minutes:** The minutes of the previous teleconference were appended to the agenda. Jerry moved to approve the minutes as presented. Zach supported the motion. Motion passed by voice vote.

**Treasurer's Report:** Kelly had submitted the Treasurer's Report by email. The balances are: General Fund \$4878.07 and Scholarship Fund \$15862.49. Moved by Dan K., supported by Katie, to approve the Treasurer's Report as submitted. Motion passed by voice vote.

**Disbursements:** None presented.

**Motions approved by email prior to this teleconference:** None. Dan K. explained there was discussion concerning the insert for the MACD registration packet. Since the Society's new membership brochure was not yet available, the consensus was to provide the Chapter membership flyer for insertion, and that Jerry would place about 90 copies of the previous Society membership brochure he had in his possession on the MACD registration table. No motion was made. A motion to pay for a supporter sponsorship was approved during the 9/6/19 Executive Council teleconference. *Kelly volunteered to update the Chapter membership flyer, and to print the required number and deliver them to the MACD Convention Coordinator.*

## **New Business:**

**MACD Convention MISWCS sponsored Breakout Session Speaker expenses:** Katie had previously emailed that Dan Busby offered for Dr. Curtis to stay with him on Monday night. MACD will cover the cost of the breakfast and lunch on Tuesday 10/29/2019 as speakers. Jon Bartholic has offered to pay \$100 to help cover speaker expenses. Dan K. suggested that the donation should be to the Chapter so that the donation can be considered a donation to a non-profit organization. Then the Chapter would issue the payment for speaker expenses. Moved by Dan K., supported by Jerry, to pay the overnight lodging expense for Paul Sachs, Session Speaker. Motion passed.

## **Old Business:**

**Annual Meeting Plans:** Dan K. sent a rough draft agenda for the meeting. He asked what reports were needed. Consensus was to list a few main Committees under Committee reports, but no other details. *Dan K. will send a revised agenda.*

**Performance Review for Anna Debraber, Communications Intern results:** Rebecca & Kelly have done a review with Anna and have recommended continuation of the agreement and payment of the second half of the agreed \$500 compensation. *Kelly will send the second payment when she receives an address confirmation from Anna. Dan K. will file the review with Chapter documents.*

**SWCS Student Membership for Anna Debraber status:** *Kelly will submit the Student membership when she receives address confirmation from Anna.*

## **Committee Reports:**

### **Professional Development:**

**Fall Field Trip:** Dan B. and Katie reported. The starting point will be weather dependent. They will car pool. The attendance number is still unknown. *Dan B. will be gathering information and will develop a description for posting.* Dan K. has a registration poll on Survey Monkey and will be emailing reminders.

**SWCS Sponsored Concurrent Sessions at the MACD Convention:** Katie and Zach reported that one of the sessions will be Zach and Paul Sachs with an update on their presentation at the March Seminar. The other session will be an update concerning on-line conservation planning tools.

**ANR Seminar Committee:** Tim reported that he has some meetings that might give some ideas for the Seminar. *He will proceed with getting the ANR Seminar Committee going by sending out an email soliciting interest in helping on the committee, and then a poll to set a teleconference date.*

**Membership and Outreach:** Rebecca Bender, Chair

**Newsletter:** Rebecca requested newsletter items by October 15.

**Communications Intern:** See Old Business – Performance Review above.

**Work Plan Update:** The Work Plan Items for August and the remainders from previous months were appended to the agenda.

**Member Comments:** There were none.

**Next Teleconference:** 10:00 a.m., Friday, November 8, 2019, if needed. *Dan K will send an email.*

Meeting Adjourned at 11:22 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary