



Michigan Chapter

Executive Council Teleconference

Friday, February 1, 2019

MINUTES

(“Action Required” Items are in red italics)

Call to Order: 10:02 a.m. by President John Freeland

Roll Call:

Present:	John Freeland	President
	Tim Harrigan	President-elect
	Katie Droscha	Vice President
	Hugh Brown	Past President
	Kelly Goward	Treasurer
	Dan Kesselring	Secretary
	Rebecca Bender	Region 1 Director
	Gerald Miller	Region 3 Director
	Dan Busby	At Large Director
	(9 present – quorum achieved)	

Excused:

Absent:	Jim Marshall	Region 2 Director
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Others: None

Agenda: John asked if there were any additions or corrections to the agenda as presented. Hearing none, John declared the agenda approved.

1/4/19 Minutes: John asked if there were any corrections to the minutes from the previous teleconference. Moved by Jerry, supported by Katie, to approve the minutes as presented. Motion passed.

Treasurer's Report: Kelly briefly discussed the January Account Statement she had emailed. Chapter funds are: General Funds \$3390.70; Scholarship Funds \$15,507.53; Total Chapter Funds \$18,898.23. Moved by Dan K., supported by Jerry, to approve the Treasurer's Report. Motion passed.

Disbursements: None presented.

Motions approved by email prior to this teleconference:

1/8/19 Moved by Dan Kesselring, supported by Kelly Goward, to adopt the same sponsorship categories and fees for the 2019 Seminar as were used in 2018, that being \$100 for Bronze, \$200 for Silver and \$300 for Gold. Votes: Katie Droscha– aye; Kelly Goward – aye; Rebecca Bender – aye; Dan Kesselring – aye; Tim Harrigan – aye; Jerry Miller – aye; Dan Busby – aye; Hugh Brown – aye. Motion declared passed by President John Freeland.

1/15/19 Moved by Gerald Miller, supported by Dan Kesselring to offer one free gift membership as a promotional give-away for the MAEAP 5000th Certification Celebration on March 21, 2019, at the Lansing Center.

1/16/19 Katie Droscha moved to amend the above motion to offer two free gift memberships. Gerald Miller supported the amendment. Votes on the amendment: Dan Kesselring – aye; Gerald Miller – aye; Katie Droscha – aye; Kelly Goward – aye; Tim Harrigan – aye; Rebecca Bender – aye. Votes on the main motion: Hugh Brown – aye; Tim Harrigan – aye; Dan Kesselring – aye; Gerald Miller – aye; Katie Droscha – aye; Kelly Goward – aye; Rebecca Bender – aye. President John Freeland declared the motion passed as amended.

New Business:

Report on two Early Career Professionals phone calls: Rebecca reported on the discussions that were held in two teleconferences regarding Chapter efforts to involve/recruit early career professionals. Dan K. asked if she could email her notes to the Executive Council. *Rebecca said she would assemble her Early Professional phone call notes into an email and send it to the Council.*

Availability of Linda Prokopy for some additional interactions: Tim and Jon Bartholic reported. Jon had received an inquiry from a non-member if it would be possible to have a informal meeting with Dr. Linda Prokopy outside of the Seminar session where she would be speaking. Consensus was to try to arrange this meeting for the late afternoon or evening prior to the Seminar. *Tim will contact Dr. Prokopy to check her availability for an informal meeting the day before the Seminar. Jon will look for an appropriate meeting location.*

Maple River Project update: Jon Bartholic reported on this project for which the Michigan Chapter had agreed to provide \$200 per year of in-kind support. He provided a map and explained data contained in the map. Katie commented as to the value of this kind of involvement and support from the Chapter.

2019 Chapter Budget proposal: Kelly had emailed a draft 2019 Budget to the Council. After discussion, Dan K. moved that the Budget be approved with the provision that the projected income from the Seminar be increased by \$100 to match the Seminar Budget drafted by the ANR Seminar Sub Committee. Dan B. supported the motion. Motion passed by voice vote.

Old Business:

2019 MAEAP Partnership Agreement Form (tabled last teleconference) : *Dan B. said he would contact the State to see if the Partnership form had been updated for the current year and the new State administration.*

MAEAP 5000th verification celebration booth: *Dan B. will make sure we have a booth location available at the Celebration. Dan K. will bring and set up the Chapter display to the Seminar. He will also bring all photos that have been used on the display in the past. Officers will decide what to include on the display for the Celebration booth. Then, Dan B. will take and set up the display at the Celebration booth.*

Two Gift Memberships for MAEAP celebration: Dan K. reported that he had emailed Emily Reinart, Michigan Farm Bureau and Michigan Chapter SWCS member, that we wanted to donate two SWCS gift memberships at the MAEAP celebration on March 20, and had asked how that was to be handled but had not heard back. After discussion, the consensus was that a way for

people, if they were interested, be set up to enter their name for a drawing. *Dan B. will contact Emily to find out if a random drawing of interested applicants for the two gift memberships would be acceptable.*

Proposed multiple organization/agency round table: Jon briefly reported that this was still and ongoing discussion with potential participants.

Committee Reports:

Professional Development:

ANR Seminar Committee: Dan K. reported that current registration numbers, including speakers was as 18. Dan K. has placed the Seminar date on several web-based calendars and has issued numerous email publicity actions over the past two weeks. Jon Bartholic has forwarded information to contacts he has with some appropriate organizations.

MACD Summer Conference: Katie reported on continued planning for a technical presentation by MI-SWCS. John inquired if there was an Ad Hoc Committee functioning for this effort. After discussion, John appointed Katie, Jon Bartholic and Jerry to an official MACD Summer Conference Technical Session Ad Hoc coordinating committee.

Membership and Outreach: Rebecca requested input for the February newsletter, including an article on the Seminar. Rebecca also requested additional assistance on the Membership and Outreach Committee because two committee members currently on the committee were unable to assist now. *John said he would work on finding new members for the Membership and Outreach committee.*

Scholarship: Hugh reported that 7 Scholarship applications had been received. However, two of those applicants had self described themselves as Freshmen, and that the Scholarship was only available to Sophmores, Juniors and Seniors. He said, however, that one of the Freshmen applicants was a Communications major, so he would contact them about the Communications Intern position approved by the Executive Council. He has prepared a rating sheet for the Scholarship Committee and has distributed the applications and rating sheet to Committee members. *Hugh will submit the Scholarship recommendation to the Executive Council by email and will need the Executive Council's approval by email before February 15.*

Work Plan Update: The current status of the Work Plan was appended to the agenda.

Member Comments: There were none.

Next Teleconference: 10:00 a.m., Friday, March 1, 2019.

Meeting Adjourned at 11:06 a.m.

Respectfully submitted,

Daniel F. Kesselring, Secretary